



## Human Resource Management - Equator Employee Portal

### Equator Employee Portal

As part of the Equator family of products the Equator Employee Portal allows employees to access their personal information directly from a Web Browser. Typically this will allow your employees to view or modify their specific personal information. This can reduce the burden on your Human Resource professionals to respond to routine employee requests and enquiries, and free them from many routine administration tasks maintaining the database.

By using a standard Web Browser, deployment of the Equator system at remote sites is greatly simplified. With the ability to control access to the system via sophisticated security functions you can allow employees to connect to your system from home or even an Internet café.

The system also allows for employees to post requests for holidays, absence and overtime and to monitor the progress of such requests through to approval. Standard enquiries are provided covering time recording, scheduled work patterns and pay information, depending on which Equator modules are used, including historical data.

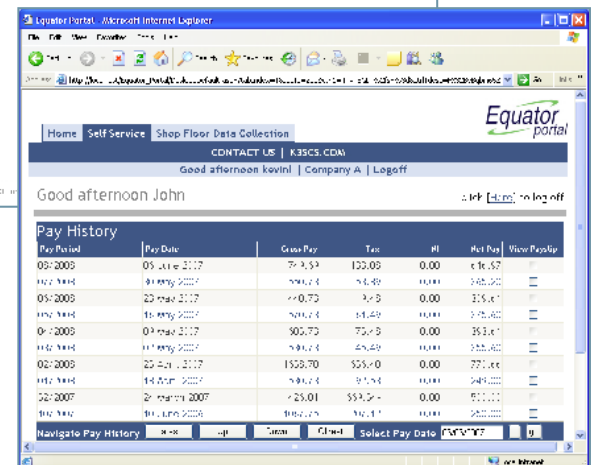
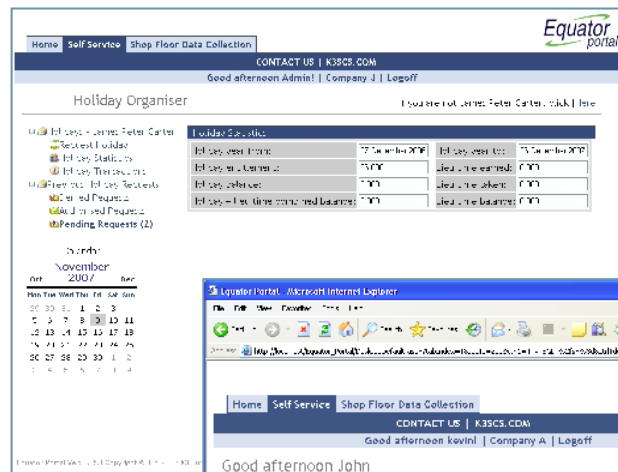
By adding links to your Company policy and procedural documentation; the Equator Employee Portal can become the main tool used by your employees to satisfy their HR needs.

If your company has the Equator Shop Floor Data Collection or Time and Attendance modules, the Equator Employee Portal provides for real time entry and validation of data.

The Equator Employee Portal is a Microsoft.NET application which runs via a web service within the standard Internet Information Services (IIS), Microsoft's primary Web Server.

### Advanced Functionality

- Employee self service
- Holiday requests with approval monitoring
- Absence requests
- Absence notification
- Overtime requests with approval monitoring
- Time clocking enquiries
- Scheduled work pattern
- Payslip queries and printing, including history
- Real time shop floor data capture, including dynamic 'scheduled jobs list'
- Real time attendance recording
- Time sheet entry
- Links to Company policy documents
- Planned training courses allowing employee application





# Human Resource Management - Equator Employee Portal cont...

## Innovative processing

- Real time information
- Simple user interface
- Configurable to individual user preferences

## Integration


- Payroll
- Personnel
- Time & Attendance
- Shop Floor Data Collection
- SQL

## User interface

- HTML
- Intuitive online help
- Favourites

## Security

- User access controls and encryption
- Shared access definition with desktop application
- Strong password support for access to personal data
- Audit trails



The screenshots show the 'Shop Floor Data Capture' application interface. The main screen displays a grid of 'Functions Available' with icons for various tasks such as 'Attendance', 'Supervision Override', 'Time swipe', 'Start job', 'End set up', 'Start start up time', 'End start up', 'Start down time', 'End tear down', 'Start multiple operations', 'End complete', 'End complete multiple operations', 'End part complete', 'End part complete multiple operations', 'Start Swagel Non Production', 'End Swagel Non Production', 'Start setup', and 'Query Current Job'. A 'Reset' and 'Close' button is at the bottom.

A secondary window shows a 'TOUCHPAD' for data entry, with a numeric keypad (0-9), a 'del' key, an 'abc' key, and a colon key. It includes 'Reset', 'Cancel', and 'Enter' buttons.

A third window titled 'FC.(BO.) Query Current Job' shows a 'Work To List' table with columns: Job, Job Description, Operation, Work Centre, Start Date, Start Time, Last Date, and Last Time. The selected job is 00000154, Racing Handle Bar Assembly, with start time 16:26 and last time 12:34. Below the table is a 'Query Material' section with a 'Materials List' table.

Stock Code	Description	Qty	Warehouse	Bin Location	Serial	Lot
B1213	Adhesive for Rubber	8000000	FS	N/A	N	N
LOT1209	Racing Bicycle Stem	1.0000000	RM	N/A	N	T
LOT1210	Racing Handle Bar Frame	1.0000000	RM	N/A	N	T
LOT1211	Racing Handle Bar Brake Hood	1.0000000	RM	N/A	N	T
LOT1212	Racing Bicycle Brake Assembly	1.0000000	SA	N/A	N	T